

**CAMPBELL COUNTY CONSERVATION DISTRICT
MINUTES OF THE BOARD OF SUPERVISORS MEETING
601 4J Court, Suite D
Gillette, WY
August 11th, 2011**

CALL TO ORDER:

Travis Hakert, Chair; called the meeting to order at 4:00 p.m.

Persons in attendance were: Travis Hakert, Chair; Jason Oedekoven, Vice-Chair; Richard VanCampen, Secretary/Treasurer; Brenda Schladweiler, Supervisor; Richard Bonine, Jr., Supervisor; Michelle Cook, District Manager; Debbie Hepp, Program Assistant; Crystal Kellebrew, Administrative Assistant; Jonathan Mau, Associate Member and Tim Kellogg, District Conservationist.

FINANCIAL REPORT:

The financial reports covering the previous month's activities and the current expenditures were reviewed. Forwarded First Interstate Bank (FIB) checking account balance as of June 30th, 2011 was \$19,295.59. July 2011 income was \$10,456.02. Interest earned on FIB funds was \$3.19. Funds transferred from WGIF account to FIB checking account was \$25,000.00. Funds transferred from FIB checking to WGIF account was \$0.00. Expenditures for the month of July totaled \$28,267.81. The July 31st, 2011 FIB checking account balance was \$26,486.99.

Forwarded Wyoming Government Investment Fund (WGIF) account balance as of June 30th, 2011 was \$88,567.10. Interest earned on WGIF funds was \$1.70. Funds transferred to FIB checking account from WGIF account was \$25,000.00. Funds transferred to WGIF account from FIB Checking were \$0.00. The July 31st, 2011 WGIF account balance was \$63,568.80.

The Authorized Voucher Report including checks #8032 through #8053 were presented for approval.

Jason Oedekoven moved to approve the financials and voucher report. Brenda Schladweiler seconded the motion. Motion approved.

MINUTES:

Jason Oedekoven moved to approve the minutes from the July 18th, 2011 Board meeting. Richard Bonine seconded the motion. Motion approved.

Richard Bonine moved to approve the minutes from the July 18th, 2011 Budget Hearing. Richard VanCampen seconded the motion. Motion approved.

REPORTS & UNFINISHED BUSINESS:

1) District Manager's Report:

- A. Outdoor Campus: Michelle stated the Northeast Wyoming Outdoor Campus working group is asking the community to write a letter of support for the Outdoor Campus to the Gillette City Council for the donation of the land to build the Campus.

Richard VanCampen moved for CCCD to write a letter of support for the Outdoor Campus. Brenda Schladweiler seconded the motion. Motion approved.

- B. Water Quality Module 3 Training: Michelle and Debbie attended Water Quality Module 3 training on July 26th – 28th, 2011 in Buffalo.
- C. Education Presentations:
 - Outdoor Campus Summer Series: Outdoor Connections provided by the Northeast Wyoming Outdoor Campus working group, hosted a family event that centered on outdoor related recreational activities every Thursday from July 7th – August 25th, 2011. Crystal and Erika presented in the Outdoor Campus Summer Series on July 28th, 2011 from 6:30 p.m. - 7:30 p.m. at McManamen Park on Wildlife/Animal Identification and Habitats for 25 attendees.
 - Social Skills Camps: Crystal and Tim presented at the Social Skills Camp on August 2nd, 2011 at the Gillette Fishing Lake. Crystal presented a tree ring activity and Tim presented the animal tracks for 50 students.
 - Nature Camp: Crystal presented the Enviroscape to 27, 6-11 year old students at the Gillette Fishing Lake on August 8th, 2011.

NRCS REPORT:

EQIP: We are working with the SGI contract holders on installing the correct type of fence markers and monitoring. Construction work has started on several existing contracts. I have deferred the unfunded applications to 2012. We currently have 20 applications for potential 2012 funding.

WHIP: We have been working with the SGI contract holder on the practices that he needs to install. Work is almost completed on the other non-SGI contract.

CSP: I have to modify three 2010 contracts because the ranking was not completed correctly. Most are minor acreage changes that should not result in any changes in payment.

SAFE CRP: Conservation plans have been developed and turned over to FSA.

CTA: Tim presented a Continuous CRP tour to the YES House Learn & Serve program kids at Carol Yonkee's riparian buffer. Tim and Tyrel met with Bill West to look at a spreader dike that was about to wash out. Tim and Crystal presented the animal track and tree ring exercise at the CCSD Social Skills Day Camp on August 2nd.

Other: Tim and Erika attended the Area Meeting in Casper August 9th and 10th. Erika is attending a Game & Fish meeting in Cheyenne August 11th and 12th. Tim will be attending ATV training in Casper on August 23rd. The State Technical Committee Meeting will be held on September 1st in Casper.

1) Old Business:

- A. Watershed/Grants/Updates: Spring water sampling has been completed on Little Powder River & Middle Prong of Wild Horse Creek and almost complete on Donkey Creek and Stonepile Creek (DC/SP). The City of Gillette wrote the UAA for the Gillette Fishing Lake (GFL) and EPA has provisionally approved it without changes; next step is for the GFL TMDL to be finalized. The Belle Fourche River Watershed TMDL is almost complete. Michelle will be writing an implementation grant to do AFO/CAFO projects; the grant is due September 15th, 2011. Michelle is continuing to

work on water quality data, Gillette Fishing Lake and Belle Fourche River Watershed TMDLs and grant funding for this year.

- B. NACD Southwest-Pacific Regional Conference: Regional Conference will be held in Taos, NM on September 25th – 29th, 2011. Travis Hakert will attend and represent the District.
- C. Informal Restoration Task Force: The Board reviewed the Reclamation Tools for Restoring Healthy Sagebrush Ecosystems handout. The District will be receiving copies of the document to have at the office for handouts to landowners.
- D. Budget: The Fiscal Year 2011-2012 budget was approved from the Campbell County Commissioners.
- E. C.C. Fair: The District had a booth out at the C.C. Fair on August 4th – 7th, 2011 which was manned by Debbie and Crystal.

2) New Business:

- A. No-till Bids: The Board opened up all sealed bids received by noon on August 8th, 2011. The high bid received was from Allen Mooney for \$9,777.00.

Richard Bonine Jr. moved to award the no-till drill to Allen Mooney for \$9,777.00. Jason Oedekoven seconded the motion. Motion approved.

- B. Audit: Michelle stated the District’s information has been turned in to the auditor.

GOOD OF THE ORDER:

The next Board meeting will be held September 12th, 2011 at 4:00 p.m. in the District/NRCS Conference Room.

ADJOURNMENT:

Travis Hakert, Chair adjourned the meeting. The meeting was adjourned at 5:09 p.m.

APPROVAL:

These minutes submitted for approval on September 12th, 2011 by: _____
Crystal Kellebrew
Administrative Assistant

These minutes are hereby approved:
