

CAMPBELL COUNTY CONSERVATION DISTRICT (CCCD)
BOARD OF SUPERVISORS
MEETING MINUTES
601 4-J Court, Suite D
Gillette, WY 82716
May 9, 2017

CALL TO ORDER:

Lindsay Wood, Chair called the meeting to order at 4:05 p.m.

Attendees were: Lindsay Wood, Chair; Casey Elkins; Bob Maul, Supervisor; Jennifer Hinkhouse, District Manager; Crystal Kellebrew, Education Coordinator; Debbie Hepp, Program Assistant; Jay Quintanilla, Water/Range Technician; and Tim Kellogg, District Conservationist. Guest in attendance was Clark Kissack, Campbell County Commissioner Liaison.

Casey Elkins moved for the District to adjust the agenda to add a line item change to the District's FY17 budget to the agenda. Bob Maul seconded the motion. Motion approved.

LINE ITEM CHANGE – FY17 BUDGET:

Bob Maul moved to accept the Resolution FY17 budget line item changes. Casey Elkins seconded the motion. Motion approved.

FINANCIAL REPORT:

The financial report covering the previous month's activities and the current expenditures were reviewed by the Board.

The forwarded First Interstate Bank (FIB) checking account balance as of March 31, 2017 was \$146,278.31. The April 2017 deposit was \$1,531.70. Interest earned on FIB funds was \$9.41. Funds transferred from WGIF account to FIB checking account equaled \$0.00. Funds transferred from Grant Checking to FIB checking account equaled \$0.00. Total income was \$1,541.11. Funds transferred from FIB checking to WGIF account was \$(0.00). Funds transferred to Grant Checking \$(0.00). Expenditures for the month of April 2017 were (\$26,033.81). As of April 30, 2017, the FIB checking account balance was \$121,785.61.

The Wyoming Government Investment Fund (WGIF) account balance as of March 31, 2017 was \$109,229.36. The April 2017 deposit was \$0.00. Interest earned on WGIF funds was \$57.43. Total income was \$57.43. Funds transferred to FIB checking account from the WGIF account were \$(0.00). As of April 30, 2017, the WGIF account balance was \$109,286.79.

The Grant Checking account balance as of March 31, 2017 was \$57,632.70. The April 2017 deposit was \$0.00. Total income was \$0.00. Funds transferred from FIB account to Grant Checking were \$0.00. Expenditures for the month of April 2017 were \$(0.00). As of April 30, 2017, the Grant Checking account balance was \$57,632.70.

The BHYC Checking account balance as of March 31, 2017 was \$6,752.19. The April 2017 deposit was \$0.00. Interest earned on BHYC funds was \$0.46. Total income was \$0.46. Funds transferred from FIB account to BHYC Checking were \$0.00. Expenditures for the month of April 2017 were (\$320.00). As of April 30, 2017, the BHYC account balance was \$6,432.65.

The Authorized Voucher Report including checks from FIB Checking #9141 through #9160 and online payments were presented for review and approval by the Board.

Casey Elkins moved to file the financial report and to approve the authorized voucher report. Bob Maul seconded. Motion approved.

MINUTES:

Casey Elkins moved to approve the minutes of the Board as written from the April 11, 2017 meeting. Bob Maul seconded. Motion approved.

NRCS REPORT:

EQIP: Three of the Seasonal High Tunnel applications and the three Fabricated Metal Windbreak applications have been preapproved for funding. These applications are in the State Office review process. All the divisional money is going to fund one grazing application in Johnson County and two irrigation applications in Sheridan County.

AMA: One of the Seasonal High Tunnel applications will be funded with AMA. It is currently being review with the EQIP applications.

AMA-RMA: Risk Management Agency has given NRCS money nationwide to implement Seasonal High Tunnels. Wyoming received about \$33,000 from RMA. Because this is not Farm Bill money the cropping history requirement does not apply. NRCS currently has three applications for this allocation. The sign up for this program ends May 19th.

CSP: NRCS has 7 new applications for 2017 funding. Wyoming only received about 10,000 acres for general CSP applications and 35,000 acres for CSP-SGI. This program has a national cap on acres allowed in the program and we are near that limit. There are five 2013 CSP that are eligible for renewal this year. All five of renewal participants have signed their applications and we are currently working on eligibility and maps.

CRP: NRCS continues to work on the second phase of the CCRP on the Little Powder River. NRCS will be working with the producer that has the two CRP-Grassland offers to develop pollinator seeding plans and grazing plans this spring. Nationally CRP has reached its acreage cap for the year, no new CCRP contracts will be accepted until after October 1, 2017.

CTA: Brandon has been working with a few producers on ranch maps. Tim has been assisting two producers with cover cropping seed mixes. Marlon Winger, the regional soil health specialist, will be in the county for 2 days during the first week of June. One of those days is to take soil samples and the other will be to meet with a small group of producers that attended his workshop in Crook County.

CCCD STAFF REPORTS

A. Crystal Kellebrew:

1. April 25, attended and helped at Ag Expo.
2. May 3, McManamen Park nature walk, 1st graders at Paintbrush.
3. May 4, unload trees.
4. May 8, homeschool presentations, all about trees, 22 students.
5. May 9, 4th grade free seedling tree program presentations started.
6. Continuing to work on BHNRCY, there are 50 campers signed up.

B. Debbie Hepp:

1. April 18, Basin Radio Wake Up Wyoming Program with Jenifer talking about Ag Expo and CCCD in general CC Natural Resource Land Use Plan (CCNRLUP) Meeting.
2. April 20 & 21, flagged cottonwood tree locations on Wood/Oedekoven Property.
3. April 25, Ag Expo.
4. May 4, seedling trees arrived, unload semi and passed out trees.
5. May 8, WPLI Meeting.

C. Jay Quintanilla:

1. April 12, news record interview on the CCCD's water quality program.
2. April 25, attended and presented the stream trailer at the Ag Expo.
3. April 12-24, DEQ Guidance Update Review.
4. April 26-May 1, GIS database updates.
5. May 2, attended soil workshop in Newcastle with NRCS.
6. May 8, attended WPLI meeting.

D. Jennifer Hinkhouse:

1. April 12 & 13, attended Thunder Basin National Grasslands Coordination Group meeting in Newcastle.
2. April 14, released Forestry Strategy.
3. April 18, presented on Basin Radio with Debbie about Ag Expo.
4. April 19, National Forest Advisory Board Meeting.
5. April 25, attended and helped at Ag Expo.
6. April 26, mountain pine beetle webinar.
7. April 27 & 28, Small Acreage Initiative Team Retreat in Glenrock, WY.
8. May 9, Joint Ag Committee Meeting in Huelett, WY.

OLD BUSINESS:

- A. Grants update:
 - a. WDA: Submitted the Districts annual report to WDA for our water quality project that will begin when funding is released for WDEQ project.
 - b. RCPP: Completed and submitted a quarterly report to WSFD for our bark beetle funding. Our bark beetle project will start in the fall after the threat of IPS is over. This will also help us in matching funds for RCPP.
 - c. FCAP: Campbell County Forestry Working Group has released their strategy for public comments. We are also scheduling a tour for local Legislators on June 28.

NEW BUSINESS:

- A. WPLI: Debbie will continue to send out the information by email.
- B. TBNG Coordination Group: Jen participated in the TBNG Coordination Group meeting in Newcastle on April 12-13. There were several topics discussed. An overview of the TBNG was given and the groups spent time discussing the location of the prairie dog towns and treatment areas based in the county. This was done in hopes of identifying new areas and coordinating with outside agencies.
- C. State Base Funding: The Board reviewed the risk management and investment policy for FY18.

Bob Maul moved to approve the risk management and investment policy along with bonding requirements for FY18. Casey Elkins seconded the motion. Motion approved.

- D. Office Equipment: Jen stated the employee's office chairs are not in good shape. Discussion followed.

Bob Maul moved to approve for the District to purchase new chairs for the 4 CCCD employees. Casey Elkins seconded the motion. Motion approved.

- E. Media Reporting: The Board reviewed the Ag Expo and water quality articles that were in the Gillette News Record.
- F. Regional Meeting: Regional Meeting is scheduled for September 11-14 in Tucson, AZ.
- G. FY18 Budget: Jen spoke with Susan Saunders, provisionally the District will receive the 7% cut to the Districts FY18 funding. Jen will be attending for the District.

Bob Maul moved to approve and submit the approved draft budget for FY18 to the Campbell County Commissioners. Casey Elkins seconded the motion. Motion approved.

- H. Upcoming Events:
 - a. Holiday – Office Closed – Memorial Day – May 29, 2017
 - b. LWG Meeting – May 11th, 2017 Newcastle, WY
 - c. Soil Workshop – June 1, 2017
 - d. CCCD Board Meeting – June 13, 2017
 - e. Bridger Plant Material Center Tour – June 14, 2017
 - f. NACD Deadwood – June 18-22, 2017

EXECUTIVE SESSION:

No executive session was needed.

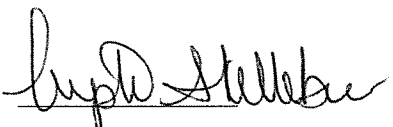
GOOD OF THE ORDER:

There being no further business the Chair stated the next regular Board meeting will be held May 9, 2017 2016 at 4:00 p.m. in the District/NRCS Conference Room.

ADJOURN:

Lindsay Wood adjourned the meeting at 5:20 p.m.

APPROVAL:

These May 9, 2017 minutes of the Board are submitted for approval by: 

These minutes are hereby approved on June 13, 2017:

