

CAMPBELL COUNTY CONSERVATION DISTRICT (CCCD)
BOARD OF SUPERVISORS
MEETING MINUTES
601 4-J Court, Suite D
Gillette, WY 82716
September 5, 2019

CALL TO ORDER:

Lindsay Wood, Chair called the meeting to order at 4:02 p.m.

Attendees were: Lindsay Wood, Chair; Richard Hauber, Supervisor; Jaime Tarver, Supervisor; Jennifer Hinkhouse, District Manager; Debbie Hepp, Program Assistant and Tim Kellogg, NRCS. Guest was County Commissioner, Del Shelstad.

JOINING THE MEETING BY CONFERENCE CALL:

Casey Elkins, Vice-Chair.

LINE ITEM CHANGE:

Jennifer reviewed the line item adjustment for the Fiscal Year 2019-2020 Budget.

Richard Hauber made a motion to approve the line item change for FY 2019-2020. Jaime Tarver seconded the motion. Motion approved. Changes attached.

FINANCIAL REPORT:

The financial report covering the previous month's activities and the current expenditures were reviewed by the Board.

The forwarded First Interstate Bank (FIB) checking account balance as of July 31, 2019, was \$40,389.95. The August 2019 deposit was \$13,597.98. Interest earned on FIB funds was \$2.41. Funds transferred from WGIF/Grant Checking/BHYC Checking account to FIB checking account equaled \$0. Total income was \$13,600.39. Funds transferred from FIB checking to WGIF/Grant Checking/BHYC account was \$(0.00). Funds transferred to Grant Checking \$(0.00). Expenditures for the month of August 2019 were (\$34,133.48). As of August 31, 2019, the FIB checking account balance was \$19,856.86.

The Wyoming Government Investment Fund (WGIF) account balance as of July 31, 2019, was \$113,222.54. The August 2019 deposit was \$0.00. Interest earned on WGIF funds was \$204.10. Total income was \$204.10. Funds transferred to FIB checking account from the WGIF account were \$(0.00). Funds transferred to WGIF from FIB checking account were \$0.00. As of August 31, 2019, the WGIF account balance was \$113,426.64.

The Grant Checking account balance as of July 31, 2019, was \$5.00. The August 2019 deposit was \$0.00. Total income was \$0.00. Funds transferred from FIB account to Grant Checking were \$0.00. Funds transferred from Grant Checking to FIB account were (\$0). Expenditures for the month of August 2019 were (\$0.00). As of August 31, 2019, the Grant Checking account balance was \$5.00.

The BHYC Checking account balance as of July 31, 2019, was \$7,000.31. The August 2019 deposit was \$0. Interest earned on BHYC funds was \$0.46. Total income was \$.46. Funds transferred from FIB account to BHYC Checking were \$0.00. Expenditures for the month of August 2019 were (\$0). As of August 31, 2019, the BHYC account balance was \$7,000.77.

The Authorized Voucher Report including checks from FIB Checking #9569 through #9579, and online payments were presented for review and approval by the Board.

Richard Hauber moved to file the financial report and to approve the authorized voucher report. Jaime Tarver seconded the motion. Motion approved.

MINUTES:

Jaime Tarver moved to approve the minutes from the August 13, 2019 Board meeting. Richard Hauber seconded the motion. Motion approved.

NRCS REPORT:

EQIP: The one SGI application is at the SO for second level review. It will be obligated by September 13th. Jessica has been doing range inventory on the backlogged applications. Chris Campton has started surveying on the 2019 contract for possible construction this fall.

RCPP: Work will be starting back up on the forestry contracts in October. Two of the five contracts are fully completed.

CSP: One of the CSP applications cancelled and the other two are in the review process and will be obligated by September 13th.

CSP-GCI: The five applications for this program are obligated. There may be another sign-up for this program before the end of the year.

CTA: Tim and Brandon have assisted several customers with soils questions and cover crop recommendations.

CCCD STAFF REPORTS:

Jennifer Hinkhouse, District Manager

- August 14 Meeting with City Engineer
- August 15 Vacation Day
- August 19 Sampled Donkey Creek
- August 20 Called into NRCS-State Technical Advisory Committee Meeting
- August 22 Sampled Little Powder River
- August 26 Completed and submitted grant proposal to BLM
- August 27 Staff Meeting
- August 29 Sampled Donkey Creek
- August 30 NACD Southwest Minutes
- September 2 Holiday
- September 4 Presented to County Commissioners
- September 4 Attended Bark Beetle Webinar

Working on:

- BMP project inspections/ implementation
- Grant proposals for WSFS- Bark Beetle
- Grant proposal for DEQ 319 Funding
- Inputting final sampling data

Debbie Hepp, Program Assistant

- August 19, 29 Sample Donkey Creek
- August 22 Sample Little Powder
- August 23, 26, 27 Bereavement leave
- September 5 Sample Little Powder, attend board meeting

Working on:

- Area I meeting
- Newsletter
- Annual reports
- LP timeline

Crystal Kellebrew, Education Coordinator

- August 15 State Fair- WACD Education Booth
- August 22 Mallo Camp for John Paul Christian School
- August 28-30 Mallo Camp
- September 2 Holiday
- September 4-6 Mallo Camp

Working on:

- Finalizing BHNRYC and final grant report
- Storm drain stickers
- PLT Workshops
- Mallo Camp with CCSD
- Area Meeting

OLD BUSINESS:

A. Grants Update:

- WDEQ Phase II Amendment

Jaime Tarver moved to approve the WDEQ Phase II Amendment. Richard Hauber seconded the motion. Motion approved.

- Water monitoring continues in Donkey Creek/Stonepile Creek and Little Powder River watersheds. An update on the *E. coli* results will be provided at the October meeting.
- Crook County NRD has approached the CCCD with an interest in submitting a sediment study grant proposal to the WDEQ's 205(j) program. Following discussion, the board was in favor of a partnership with CCNRD in applying for the sediment study grant.

B. Board of Supervisors:

- BJ Clark, Supervisor has submitted a letter of resignation to the Board. CCCD will advertise the At-Large Board position on Facebook and the CCCD website. Applications will be accepted until October 31.

C. Reclaim Act 2019:

- A copy of the Act was provided to the board following the last board meeting for their review. The purpose of the bill is to promote economic revitalization, diversification, and development in economically distressed communities through reclamation of land and water resources adversely affected by coal mining. This applies to areas that had mining prior to 1977. The first mine in Campbell County was in 1922. The act will provide 200 million per year from 2020 through 2024. Four-fifths of the money will be distributed based on the portion of the amount of coal historically produced in each state. Five million will be available each of the five years to states and Indian tribes that have state programs approved under section 405 and certification under section 411(a).

Jennifer will keep the board informed of the status of the Act and encourage the board to provide input to WACD following review when necessary. Commissioner Shelstad requested the information be forwarded to the Campbell County Commissioners.

NEW BUSINESS:

A. District Staffing:

- The FWS and NRCS are interested in funding a shared position. Jennifer has not received any information from the FWS as of this date.

B. Draft Annual Plan/Annual Report:

- Copies of the draft Annual Report 2018-2019 and Annual Plan of Work 2019-2020 were presented to the Board for their review. Jennifer asked for edits to be submitted to her prior to the October meeting in order to approve and sign the documents during the October meeting.

- C. Risk Management/Bonding/Pursuing Local Funding:
Jaime Tarver moved to sign the WDA Risk Management Practices form. Richard Hauber seconded the motion. Motion approved.
Richard Hauber moved to sign the WDA Bonding form. Jaime Tarver seconded the motion. Motion approved.
Jaime Tarver moved to sign the WDA Pursuing Local Funding form. Richard Hauber seconded the motion. Motion approved.
- D. WQ Update:
Jaime Tarver made a motion to table the water quality update. Richard Hauber seconded the motion. Motion approved.
- E. BLM WY Pipeline Corridor Initiative:
- The Initiative will consider potential adjustments to the Buffalo RMP regarding the establishment of corridors dedicated to pipelines associated with carbon capture, utilization and storage, enhanced oil recovery and other compatible uses. BLM has requested CCCD become a cooperating agency. Jennifer did sign and submit the request form.
- F. Area I Meeting/Resolutions:
- No resolutions have been received as of this date to be submitted at the Area I Meeting. Richard, Jaime, and Lindsay plan to attend Area I Meeting hosted by CCCD on September 18 at the Gillette College Tech Center.
- G. WACD State Convention:
- WACD State Convention will be held in Buffalo, WY November 13-15. Richard Hauber plans to attend and will be the voting delegate. Jaime Tarver plans to attend November 14.
- H. Public Records Update:
- Jennifer reviewed the proposed amendments of the Public Records Act. They will be discussed further during Area I Meeting.
- I. Greater Sage-Grouse Executive Order 2019-3:
- The Governor lists 20 key points in the new Executive Order. Following are highlights.
 - The use of SIGIT and SG working groups.
 - Permits prior to 2008, in the core area will not be required to be managed under core population area densities and disturbance thresholds.
 - The emphasis on land uses within core particular to agriculture use should remain.
 - Non regulatory approaches should be used to influence management.
 - Absent compelling information the EO including maps would not be changed for 5 years.
- J. November Board Meeting Date:
- Due to WACD Convention being held November 13-15, the board agreed to reschedule the November board meeting to November 5. Discussion followed concerning changing the meeting time to 12:00 p.m. to 2:00 p.m.
Jaime Tarver moved to change the future monthly board meetings to 12:00 p.m. to 2:00 p.m. Richard Hauber seconded the motion. Motion approved.
- K. Upcoming Events:
- Mallo Camp – September 4-6 and 9-13, 2019
 - Area I Meeting – September 18, 2019
 - LPWSC meeting – October 2, 2019
 - Columbus Day – office closed October 14

ANY OTHER NEW BUSINESS:

- A. Jaime stated the sound was not adequate during the State Tech Meeting conference call held August 20th. Jennifer agreed and will relay the concern to Astrid Martinez, NRCS.

GOOD OF THE ORDER:

There being no further business the Chair stated the next regular Board meeting will be held October 8, 2019 at 12:00 p.m. at 601 4J Court, Suite D in Gillette, WY.

ADJOURN:

Lindsay Wood adjourned the meeting at 5:15 p.m.

APPROVAL:

These September 5, 2019 minutes of the Board are submitted for approval by: Debra A. Hepp

These minutes are hereby approved on October ¹¹~~8~~, 2019:






